

**ADVANCED RESOURCE SOLUTIONS WEEKLY TIME REPORT**

5515 E. GRANT ROAD SUITE 210  
TUCSON, AZ 85712

CLIENT NAME: \_\_\_\_\_

EMPLOYEE NAME: \_\_\_\_\_

PHONE: (520) 529 3129

WEEK ENDING:

SUPERVISORS NAME: \_\_\_\_\_

FAX: (520) 615 7692

EMAIL: ARS@ADVRESOURCESOLUTIONS.COM

*(USE SECOND TIMESHEET IF MORE PUNCHES ARE REQUIRED PER DAY)*

DATE: \_\_\_\_\_

	MON		TUE		WED		THU		FRI		SAT		SUN	
JOB LOCATION: (Job site; drive time)	TIME	HOURS	TIME	HOURS	TIME	HOURS	TIME	HOURS	TIME	HOURS	TIME	HOURS	TIME	HOURS
<b>* 12:00AM USED FOR NIGHT SHIFT ONLY!!!</b>	IN: 12:00AM(*)		IN: 12:00AM(*)		IN: 12:00AM(*)		IN: 12:00AM(*)		IN: 12:00AM(*)		IN: 12:00AM(*)		IN: 12:00AM(*)	
	OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:	
	IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:	
	OUT:		OUT:		OUT:		OUT:		OUT:		OUT:		OUT:	
	IN:		IN:		IN:		IN:		IN:		IN:		IN:	
	OUT:		OUT:		OUT:		OUT:		OUT:		OUT:		OUT:	
	IN:		IN:		IN:		IN:		IN:		IN:		IN:	
	OUT/ LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:	
	IN/ LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:	
	OUT:		OUT:		OUT:		OUT:		OUT:		OUT:		OUT:	
<b>TOTALS: REG</b>	<b>OT</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>
<i>(Fill in total hours adding the column)</i>														
<i>Injury status (Sign if NOT injured) If injured write comments below.</i>														
<i>SUPERVISOR SIGNATURE: (IF MULTIPLE JOBS WORKED IN A DAY, INITIAL NEAREST TIME ENTRY BOX)</i>														

**Injury Log (When, Where, What, How) Supervisor needs to sign:**

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 PER DAY)*

DATE:

JOB LOCATION: (Job site; drive time)	SUN		MON		TUE		WED		THU		FRI		SAT	
<b>* 12:00AM USED FOR NIGHT SHIFT ONLY!!!</b>	TIME	HOURS	TIME	HOURS	TIME	HOURS	TIME	HOURS	TIME	HOURS	TIME	HOURS	TIME	HOURS
	IN: 12:00AM(*)		IN: 12:00AM(*)		IN: 12:00AM(*)		IN: 12:00AM(*)		IN: 12:00AM(*)		IN: 12:00AM(*)		IN: 12:00AM(*)	
	OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:	
	IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:	
	OUT:		OUT:		OUT:		OUT:		OUT:		OUT:		OUT:	
	IN:		IN:		IN:		IN:		IN:		IN:		IN:	
	OUT:		OUT:		OUT:		OUT:		OUT:		OUT:		OUT:	
	IN:		IN:		IN:		IN:		IN:		IN:		IN:	
	OUT/ LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:	
	IN/ LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:	
	OUT:		OUT:		OUT:		OUT:		OUT:		OUT:		OUT:	
<b>TOTALS: REG</b>	<b>OT</b>	<b>HOURS</b>		<b>HOURS</b>		<b>HOURS</b>		<b>HOURS</b>		<b>HOURS</b>		<b>HOURS</b>		
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 PER DAY)

DATE:

	SAT		SUN		MON		TUE		WED		THU		FRI	
JOB LOCATION: (Job site; drive time)	TIME	HOURS	TIME	HOURS	TIME	HOURS	TIME	HOURS	TIME	HOURS	TIME	HOURS	TIME	HOURS
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	OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:	
	IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:	
	OUT:		OUT:		OUT:		OUT:		OUT:		OUT:		OUT:	
	IN:		IN:		IN:		IN:		IN:		IN:		IN:	
	OUT:		OUT:		OUT:		OUT:		OUT:		OUT:		OUT:	
	IN:		IN:		IN:		IN:		IN:		IN:		IN:	
	OUT/ LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:	
	IN/ LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:	
	OUT:		OUT:		OUT:		OUT:		OUT:		OUT:		OUT:	
<b>TOTALS: REG</b>	<b>OT</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>
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DATE:

	FRI <small>(OR END OF THEIR SHIFT)</small>		SAT		SUN		MON		TUE		WED		THUR	
JOB LOCATION: (Job site; drive time)	TIME	HOURS	TIME	HOURS	TIME	HOURS	TIME	HOURS	TIME	HOURS	TIME	HOURS	TIME	HOURS
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	OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:	
	IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:	
	OUT:		OUT:		OUT:		OUT:		OUT:		OUT:		OUT:	
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	OUT:		OUT:		OUT:		OUT:		OUT:		OUT:		OUT:	
	IN:		IN:		IN:		IN:		IN:		IN:		IN:	
	OUT/ LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:		OUT LUNCH:	
	IN/ LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:		IN LUNCH:	
	OUT:		OUT:		OUT:		OUT:		OUT:		OUT:		OUT:	
<b>TOTALS: REG</b>	<b>OT</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>	<b>HOURS</b>
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